

Town of Vonore
Board of Mayor and Alderman
July 11, 2023
Agenda

1. Call to Order

2. Reading of Minutes and Approval or Corrections

3. Reports from Committees

4. Reports from Members of the Board of Aldermen

Steve Wheeler – Fire Department

Kristi Windsor – Police Department

Tim Swafford – Public Works

Alisa Hobbs – Park and Recreation

5. Grievances or Comments from Citizens

a. Deb Marshall – Asking the status of the 411 and Niles Ferry lights, signage and Niles Ferry S curve repairs.

b. Grace Carpenter – Asking permission to use the Town of Vonore property for a farmers' market.

6. Mayor's Report

7. Old Business

a. Ordinance No. 23-05 – Amending the Zoning Map of the Town of Vonore, TN by Rezoning Parcel 073.00 of Monroe County Tax Map 037,1704 Highway 411 From M-1 Light Industrial District to C-3 Highway Commercial District.

b. Ordinance No. 23-06 – Setting the Tax Rate for Fiscal Year 2023-2024.

8. New Business

a. Representative Russell to Present Proclamations for the late James Brown and Betty Sparks.

b. Resolution No. 23-11 – A Resolution to amend the Town of Vonore Purchasing Policy.

c. Resolution No. 23-12 – A Resolution authorizing the Town of Vonore Police Department to enter into a 24-month agreement with Flock Safety for Flock Cameras.

- d. Resolution No. 23-13 – A Resolution authorizing the Town of Vonore to accept the TDEC State Water Infrastructure Grant.
- e. Resolution No. 23-14– A Resolution authorizing the Town of Vonore to accept the State of Tennessee Office of Criminal Justice Violent Crime Intervention Fund (VCIF) Grant.
- f. Resolution No. 23-15 – A Resolution authorizing the Town of Vonore to contract with Tellico Area Service Systems for Sewer Billing.
- g. Ordinance No. 23-07 – Amending the Annual Budget for the 2023-2024 Fiscal Year for the VCIF Grant.
- h. Vonore Youth Sports offering the town an opportunity to purchase a custom sign for the 2023 season - \$200.00.
- i. Brandon Watkins has completed his 90-day introductory period.

9. Adjourn

TOWN OF VONORE

BOARD OF MAYOR AND ALDERMEN

MINUTES OF MEETING HELD ON JUNE 13, 2023

The Board of Mayor and Alderman meeting was called to order at 6:00 p.m. by Mayor Hammontree.

Board Members Present:

John Hammontree, Mayor
Tim Swafford
Steve Wheeler
Kristi Windsor

Absent:

Alisa Hobbs

Others Present:

Sabrena Norris, Recorder

MINUTES

The minutes from the previous meeting May 9, 2023 were read. Motion to approve the minutes as read was made by Alderperson Windsor. Seconded by Alderperson Swafford. All in favor. Motion passed.

COMMITTEE REPORTS

None

Alderperson Steve Wheeler - Fire Department

The Fire Department responded to the following calls for the month of May:

Medical – 34	Landing Zone – 2
Wreck with Injury – 3	Boat Sinking – 1
Fire Alarms – 3	Public Assist – 1
Misc. Fire – 1	Gas Leak – 1
Brush Fire – 1	
Structure Fire - 1	
	Calls Inside City – 31
	Calls Outside City – 17
	Total Calls – 48

Chief Amschler thanked CVG in Vonore for donating two new seats for their fire truck. On CVG's family day, Vonore Fire Department provided a fire vehicle for the families to see.

Alderperson Kristi Windsor - Police Department

The police department assisted with the Sequoyah High School senior parade on May 9th and their graduation on May 12th. They also assisted with Vonore Elementary School's annual walking field trip. The officers represented the police department on May 17th at the National Police Week Memorial at Sweetwater Police Department. On May 24th, Vonore Police Department participated in Sea Ray's Active Shooter Plan Review. As of May 5th, the department's evidence destruction was complete. Chief Graham has been accepted into the TBI Criminal Investigation Academy in July. Detective Cory Fritts plans to attend the class this fall.

Alderperson Tin Swafford - Public Works Department

The department was fortunate and able to avoid issues with storm activity. They have completed work on the pump station near Highway 411. They have also completed a couple of residential sewer taps. In regard to the roads, they have installed culverts and been busy with the usual mowing and brush pickup. They plan to install a scoreboard next week. They will be adding topsoil to the third ballfield soon. They also helped assist with the library book sale.

Parks and Recreation

In Alderperson Hobbs' absence, Mayor Hammontree reported for her. Hammontree said that the town plans to hire someone for the park and recreation department and that the fields are getting a lot of use.

GRIEVANCES OR COMMENTS FROM CITIZENS

None

MAYOR'S COMMENTS AND ANNOUNCEMENTS

The Independence Day Parade will take place on July 4th at 7:00 and the lineup will be at 6:00 at the Vonore Middle School.

Hammontree said that the church requested that the town donate \$1,500 toward fireworks this year. Swafford made a motion to approve. Windsor seconded. All in favor. Motion passed.

The town was awarded the TDEC grant for sewer improvements. The Federal Funds awarded was \$1,296,774.87 and the town is responsible for a 10% match of \$129,677.50. These funds will be used to replace approximately 2,113 linear feet of 8-inch gravity sewer with 10-inch gravity sewer, the repaving of Avecore Drive within the project limits, and GIS mapping.

OLD BUSINESS

- a. Ordinance No. 23-02 – Amending the text of the zoning ordinance of the Town of Vonore, TN Chapter 4. Zoning Districts, Section 11-405. R-2 High Density Residential District, 3. Area Regulations, e. Minimum Lot Width. Motion to approve was made by Alderperson Swafford. Seconded by Alderperson Wheeler. All in favor. Motion passed.
- b. Ordinance No. 23-03 – Amending the annual budget for the 2022-2023 fiscal year. Motion to approve was made by Alderperson Windsor. Seconded by Alderperson Swafford. All in favor. Motion passed.
- c. Ordinance No. 23-04 – Adopting the annual budget for fiscal year beginning July 1, 2023 and ending June 30, 2024. Motion to approve was made by Alderperson Swafford. Seconded by Alderperson Windsor. All in favor. Motion passed.

NEW BUSINESS

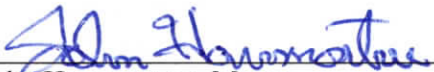
- a. Ordinance No. 23-05 – Amending the Zoning Map of the Town of Vonore, TN by Rezoning Parcel 073.00 of Monroe County Tax Map 037,1704 Highway 411 From M-1 Light Industrial District to C-3 Highway Commercial District. Motion to approve was made by Alderperson Wheeler. Seconded by Swafford. All in favor. Motion passed.
- b. Ordinance No. 23-06 – Setting the Tax Rate for Fiscal Year 2023-2024. Motion to approve was made by Alderperson Windsor. Seconded by Swafford. All in favor. Motion passed.
- c. Resolution No. 23-07 – Adopting a Cyber Security Policy for the Town of Vonore, TN. Motion to approve was made by Alderperson Swafford. Seconded by Windsor. All in favor. Motion passed.
- d. Resolution No. 23-08 – A Resolution declaring certain property owned by the Town to be surplus to the town's needs and directing disposal of same. Motion to approve was made by Alderperson Windsor. Seconded by Wheeler. All in favor. Motion passed.

- e. Resolution No. 23-09 – A Resolution for Information Technology Services. Motion to approve was made by Alderperson Swafford. Seconded by Wheeler. All in favor. Motion passed.
- f. Resolution No. 23-10 – A Resolution to contract with Axon Enterprise, Inc. Motion to approve was made by Alderperson Windsor. Seconded by Swafford. All in favor. Motion passed.
- g. Donation Request – Sequoyah Dixie Youth Baseball request a donation of \$200.00 to help provide the 10U All Stars with new uniforms, as well as any team and tournament fees. Motion to approve was made by Alderperson Wheeler. Seconded by Swafford. All in favor. Motion passed.

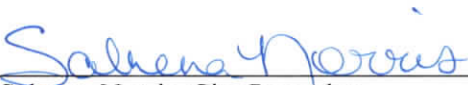
MOTION TO ADJOURN

Motion to adjourn was made by Alderperson Swafford.
Seconded by Alderperson Windsor.
All in favor. Motion passed.

Meeting was adjourned at 6:26 p.m.



John Hammontree, Mayor



Sabrena Norris, City Recorder

**Town of Vonore
Board of Mayor and Alderman**

AGENDA REQUIREMENTS

Date: 6/27/2023

Agenda Deadline: Seven (7) days prior to the first Monday of each month. In order to ensure that you will be on the agenda, please complete this form in its entirety.

Name: Deb MARSHALL

Address: 1230 KAHITE TRAIL

Phone: 443-994-9807 Business Phone: _____

Please state the purpose or reason for appearing before the Board of Mayor and Aldermen. Fully describe the nature of any such request or proposal. ATTACH ANY AND ALL DOCUMENTS PERTAINING TO THIS REQUEST OR PROPOSAL HERETO. Documents not submitted herewith shall NOT be considered for presentation at meeting.

→ What is status of 411/NILES FERRY LIGHT? FUNDS Budgeted: 2023-2024 for SIGNAGE? TRAFFIC STUDY

→ What is status of Old Niles Ferry S Curve Repair?

If further space is needed, attach additional sheet.

I have I have not discussed this matter prior to this request with the Mayor, an Alderman, or Department Head.

If answer "I have", with whom did you discuss this request/proposal? _____

When discussed? ON GOING MONTH'S in Past

What was outcome of discussion? WHAT

Chapter 1, Section 1-105: Discussion by citizens to be limited. No citizens shall be allowed to speak for more than two (2) minutes on the same grievance or issue before the council, without the consent of the majority of the council.

**Town of Vonore
Board of Mayor and Alderman**

AGENDA REQUIREMENTS

Date: June 28 2023

Agenda Deadline: Seven (7) days prior to the first Monday of each month. In order to ensure that you will be on the agenda, please complete this form in its entirety.

Name: Grace Carpenter

Address: 199 Trigonina Rd Greenback TN 37742

Phone: 561-420-9004

Business Phone: _____

Please state the purpose or reason for appearing before the Board of Mayor and Aldermen. Fully describe the nature of any such request or proposal. ATTACH ANY AND ALL DOCUMENTS PERTAINING TO THIS REQUEST OR PROPOSAL HERETO. Documents not submitted herewith shall NOT be considered for presentation at meeting.

I would like to set up as a vendor possibly open to additional vendors as an 'open air' farmer's market, either in front of the white building across from the municipal bldg. or boat ramp parking lot.

If further space is needed, attach additional sheet.

I have ___ I have not discussed this matter prior to this request with the Mayor, an Alderman, or Department Head.

If answer "I have", with whom did you discuss this request/proposal? _____

When discussed? _____

What was outcome of discussion? _____

Chapter 1, Section 1-105: Discussion by citizens to be limited. No citizens shall be allowed to speak for more than two (2) minutes on the same grievance or issue before the council, without the consent of the majority of the council.

ORDINANCE NO. 23-05

**AN ORDINANCE AMENDING THE ZONING MAP OF THE
TOWN OF VONORE, TENNESSEE,
BY REZONING
PARCEL 073.00 OF MONROE COUNTY TAX MAP 037, 1704 HIGHWAY 411
FROM M-1 LIGHT INDUSTRIAL DISTRICT TO C-3 HIGHWAY
COMMERCIAL DISTRICT**

WHEREAS, the Vonore Board of Mayor and Alderman, in accordance with Sections 13-7-203 and 13-7-204 of the Tennessee Code Annotated may from time to time amend the zoning code and the “Zoning Map of Vonore, Tennessee”; and,

WHEREAS, the Vonore Municipal/Regional Planning Commission has considered the zoning requirements of the Town, and has forwarded its recommendation of approval to the Vonore Board of Mayor and Alderman;

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN FOR THE TOWN OF VONORE, TENNESSEE:

SECTION 1. That Parcel 073.00, of Monroe County Tax Map 037, as shown on the attached illustration, be rezoned from M-1 Light Industrial District to C-3 Highway Commercial District

SECTION 2. This ordinance shall take effect following its final passage, the public welfare requiring it.

Adopted First Reading: June 13, 2023

Adopted Second Reading: _____

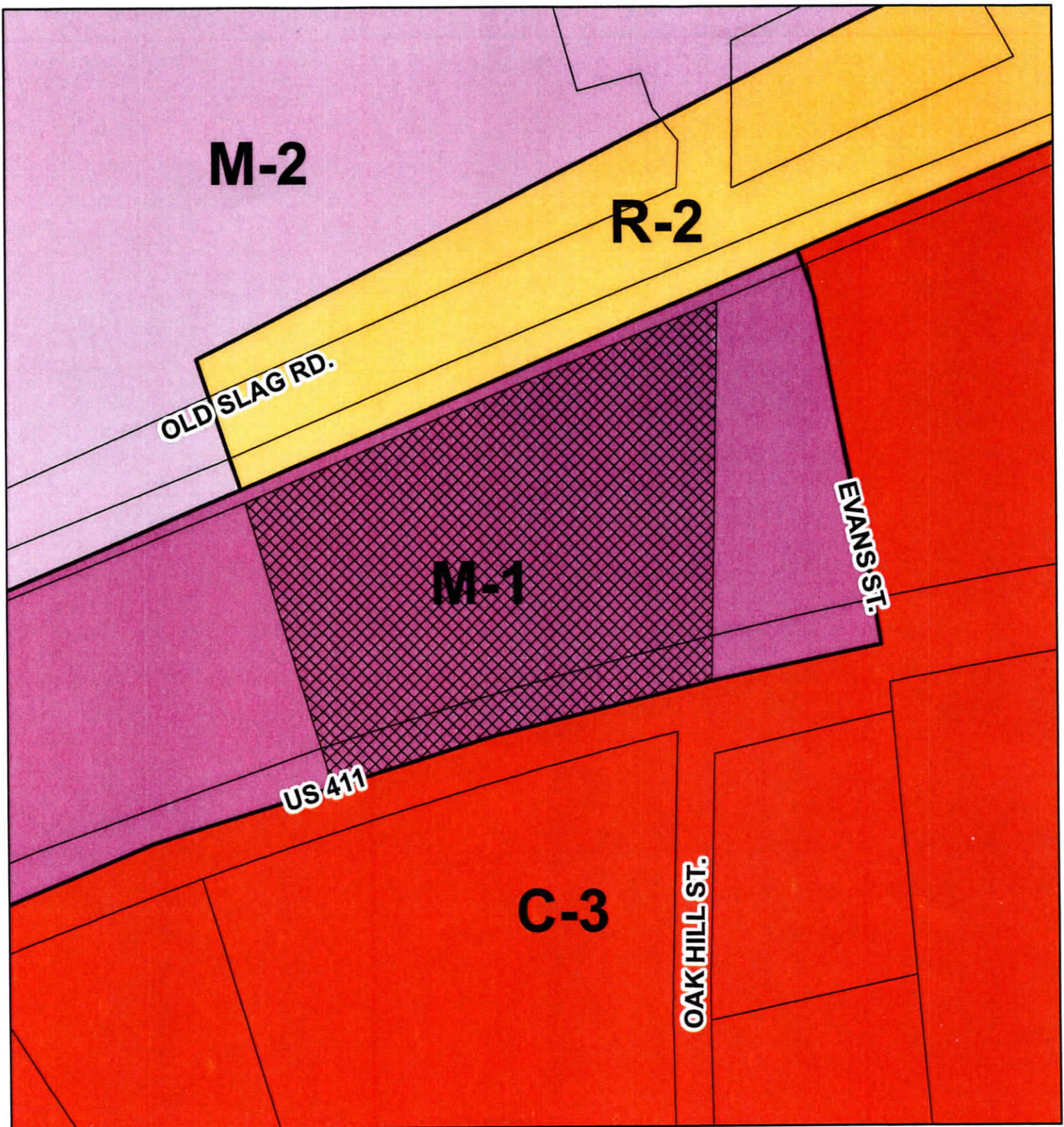
Public Hearing Held: June 13, 2023

Certified for Approval by Planning Commission: May 2, 2023

John Hammontree, Mayor

ATTEST:

Sabrena Norris, Town Recorder



PROPOSED REZONING AREA

PROPOSED REZONING: M-1 to C-3

Vonore, Tennessee

Map prepared by:
East Tennessee Development District
Geographic Information Systems
Alcoa, TN
Map printed: May 8, 2023
This is not an engineering map.

Map Attachment For Ordinance No. **23-05**



ORDINANCE 23-06

**AN ORDINANCE OF THE TOWN OF VONORE, TENNESSEE
TO SET THE TAX RATE FOR FISCAL YEAR 2023-2024**

WHEREAS, after completing a general property reassessment, a city must determine the tax rate on the new total assessment; and,

WHEREAS, The Town of Vonore Board of Mayor and Aldermen must officially determine the certified tax rate; and,

WHEREAS, If the certified rate is not sufficient to meet the new budget, the governing body may proceed to adopt the actual tax rate.

NOW, THEREFORE BE IT ORDAINED By the Board of Mayor and Aldermen of the Town of Vonore, Tennessee:

Section 1: There is hereby levied a property tax of \$0.3504 per \$100 of assessed value on real and personal property.

Section 2: This ordinance shall take effect upon adoption, the public welfare requiring it.

John Hammontree, Mayor

Adopted First Reading: June 13, 2023

Adopted Second Reading: _____

Public Hearing: June 13, 2023

ATTEST:

Sabrena Norris, City Recorder

RESOLUTION NO. 23-11

A RESOLUTION TO AMEND THE TOWN OF VONORE PURCHASING POLICY

WHEREAS, it is in the public interest for the Town of Vonore to periodically sell or dispose of certain machinery, equipment, or materials which, by nature of its obsolescence, low value, or disrepair, has been determined by the Town of Vonore to be surplus to the realistic and foreseeable needs of the Town; and

WHEREAS, the Town of Vonore Board of Mayor and Aldermen adopted a surplus policy on March 10, 2020; and

WHEREAS, the Board of Mayor and Aldermen agrees that section 7 of Resolution No. 20-07 be amended; and

NOW THEREFORE BE IT RESOLVED, by the Board of Mayor and Aldermen of the Town of Vonore as follows:

Section 1. The Policy for the Sale and Disposal of Property Determined to be Surplus to the Towns Needs section 7, are hereby amended to change procedures for the disposal of firearms purchased by the Town of Vonore.

Section 2. Section 7 of Resolution No. 20-07, Sale of dangerous property shall now state the following:

It shall be the policy of the Town of Vonore to avoid the sale of surplus property that might reasonably be dangerous or hazardous to the ultimate purchaser. Dangerous or hazardous items shall include, but are not limited to, the following:

- (a) Surplus firearms and other weapons. Such items may be
 - i. offered for sale to a public law enforcement agency
 - ii. traded to a licensed firearms dealer
 - iii. exchanged for ammo, firearms or body armor, or legitimate law enforcement equipment
 - iv. destroyed, if unsafe or inoperable
- (b) Explosives;
- (c) Volatile or highly toxic chemicals; and
- (d) Equipment and materials that cannot be operated or used safely due to obsolescence, product defect, lack of maintenance, etc.

Read and adopted this 11th day of July, 2023.

APPROVED:

John Hammontree, Mayor

ATTEST:

Sabrena Norris, City Recorder

**RESOLUTION NO. 23-12
TOWN OF VONORE, TENNESSEE**

WHEREAS, the governing body of the Town of Vonore desires to obtain Flock Cameras; and

WHEREAS, these services are essential for the Town of Vonore police department to perform its law enforcement functions; and

WHEREAS, flock cameras read license plates and send instant alerts to law enforcement officers when the cameras identify license plates that match those on lists of cars that are stolen or otherwise of interest to the police.; and

WHEREAS, the Mayor and Board of Aldermen finds it is in the Town's best interest to enter into a 24-month agreement with Flock Safety.; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Vonore, TN the following;

SECTION 1: That it is hereby found and determined that the terms of the agreement between Flock Safety and the town in the form presented are in the best interest of the Town of Vonore Police Department.

SECTION 2: The agreement under the terms and conditions as described in the agreement are hereby approved. The mayor is authorized to execute, acknowledge and deliver the agreement.

READ AND ADOPTED THIS 11th DAY OF JULY, 2023

John Hammontree, Mayor

ATTEST:

Sabrena Norris, City Recorder

**RESOLUTION NO. 23-13
VONORE, TENNESSEE
A RESOLUTION AUTHORIZING THE TOWN OF VONORE
TO ACCEPT THE TDEC STATE WATER INFRASTRUCTURE GRANT (SWIG)**

WHEREAS, the State of Tennessee, Tennessee Department of Environment and Conservation offers grants for water infrastructure projects and;

WHEREAS, the State of Tennessee, Tennessee Department of Environment and Conservation has made an offer to the Town of Vonore for \$1,296,774.87; and

WHEREAS, the Town of Vonore will provide the required match of ten percent of the total project cost as identified in the grant application, and

NOW, THEREFORE BE IT RESOLVED, the Mayor and the Board of Aldermen of the Town of Vonore, hereby commits to accepting the State Water Infrastructure Grant for the amount of \$1,296,774.87 and will match the grant with \$129,677.50 from their American Rescue Plan (ARP) Funds.

Duly passed and approved this 11th day of July 2023.

APPROVED:

John Hammontree, Mayor

ATTEST:

Sabrena Norris, City Recorder

**RESOLUTION NO. 23-14
VONORE, TENNESSEE
A RESOLUTION AUTHORIZING THE TOWN OF VONORE
TO ACCEPT THE STATE OF TENNESSEE OFFICE OF CRIMINAL JUSTICE
VIOLENT CRIME INTERVENTION FUND GRANT (VCIF)**

WHEREAS, the State of Tennessee, Department of Criminal Justice and Conservation offers grants for local law enforcement agencies to implement evidence-based programs, technology and strategies that will reduce violent crime in their communities;

WHEREAS, the State of Tennessee, Department of Criminal Justice has made an offer to the Town of Vonore Police Department for \$74,945.00; and

NOW, THEREFORE BE IT RESOLVED, the Mayor and the Board of Aldermen of the Town of Vonore, hereby commits to accepting the Violent Crime Intervention Fund Grant (VCIF) for the amount of \$74,945.00.

Duly passed and approved this 11th day of July 2023.

APPROVED:

John Hammontree, Mayor

ATTEST:

Sabrena Norris, City Recorder

**RESOLUTION NO. 23-15
TOWN OF VONORE, TENNESSEE**

**RESOLUTION FOR THE TOWN OF VONORE TO CONTRACT
WITH TELLICO AREA SERVICE SYSTEMS FOR SEWER BILLING**

WHEREAS, the Town of Vonore has constructed and maintains a sanitary sewerage collection system;
and

WHEREAS, the Board of Mayor and Aldermen annually establishes a schedule of rates, charges and fees applicable to the use of all Vonore sewerage facilities, which schedule of rates include a monthly sewer use fee based on the metered water consumption of those who use the Town of Vonore sewerage system; and

WHEREAS, the Board of Mayor and Aldermen finds it in the town's best interest to enter into an agreement with Tellico Areas Service System (TASS) for billing; and

WHEREAS, this agreement is to continue indefinitely until terminated by either party upon written notification to the other at least sixty (60) days prior to the effective date of the termination.

NOW THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Vonore, TN the following;

SECTION 1: That it is hereby found and determined that the terms of the agreement between Tellico Areas Service System and the Town of Vonore in the form presented are in the best interest of the Town of Vonore.

SECTION 2: The Utility will send out bills for sewer use fees to each customer of the sanitary sewer system at the same time it sends bills to its water customers. The Utility agrees to accept and collect the sewer use fees in accordance with its procedures for collecting water bills.

SECTION 3: The Town of Vonore agrees to pay the Utility \$400.00 per month for customer meter readings/data and \$3.00 per customer for comprehensive billing services. The referenced charge will be withheld from the monthly fees due to the Town of Vonore.

SECTION 4: The agreement under the terms and conditions as described in the agreement are hereby approved. The mayor is authorized to execute, acknowledge and deliver the agreement.

READ AND ADOPTED THIS 11th DAY OF JULY, 2023

John Hammontree, Mayor

ATTEST:

Sabrena Norris, City Recorder

ORDINANCE NO 23-07

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE TOWN OF VONORE, TENNESSEE FOR FISCAL YEAR 2023-2024

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, Tennessee Code Annotated Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, unanticipated expenditures need to be budgeted within the General Fund to better reflect anticipated spending requirements for the remainder of the fiscal year;

NOW, THEREFORE BE IT ORDAINED by the Mayor and Board of Aldermen of Vonore, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

Increase Revenues

110-33400 VCIF Grant (Police) \$ 36,760.00

Increase Expenditure

110-42100-337 Firearms/Tasers/VCIF Grant (Police) \$ 712.00
110-42100- 949 Other Machinery and Equipment (VCIF) \$ 36,048.00

Section 3: Submission to the Director of Local Finance. This amendment will be submitted to the Director of Local Finance as required by state statute to show continued compliance with the

Requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

ATTEST:

John Hammontree, Mayor

Sabrena Norris, City Recorder

Passed 1st Reading

Passed 2nd Reading



Vonore Youth Sports

Po Box 743
Vonore, Tn 37885
Vonoreyouthsports@gmail.com

Distinguished members of our community,

I am contacting you on the behalf of Vonore Youth Sports. Vonore Youth Sports is a non-profit 501c3 organization located in Vonore, Tennessee that specializes in enriching the lives of our community youth through team sports, primarily youth Football, Cheerleading, and Basketball. We serve over 300 children every year from the ages 4 to 17. Our Board and Coaches help provide a safe, positive environment to develop life long memories, as well as life lessons, such as hard word, dedication, and perseverance.

Each year, we provide the opportunity for owners such as yourself to advertise at our home games, by placing a sign on our fencing that surrounds our football field. Your sign would be showcased to thousands of potential customers. We play teams located in Monroe, Loudon, Polk, McMinn, Rhea, Megis, and Bradley Counties each year.

Vonore Youth Sports have been working tirelessly over the past couple of years to include every member of the community. We want everyone to be "Proud to be a Blue Devil". We are asking each business owner in our community to help us with that vision.

For \$400, we will furnish and proudly display your custom sign for the entire 2023 season. If you have previously donated to our organization, we will reuse the existing we have for your business or organization and display it for only \$200. We have a goal to completely cover our fencing, with signs from our community sponsors, and we hope you will be a part of that goal! Please feel free to contact us if you have any questions.

Thank you,

James Fischer
President,
Vonore Youth Sports